

WSHIP 2018 General Board Schedule and Work Plan

JANUARY / FEBRUARY Board Meeting: Jan 10, 2018

Standing Activities		Responsible		Projects	Responsible
✓	S1. Approve 2018 Board Schedule and Work Plan	Board	✓	P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S2. Approve 2018 Budget	Board	--	P2. Begin Evaluation of Basic Plus Plan (tentative)	Planning Com
✓	S3. Survey Member Plans for 12/31 enrollment (due 3/1)	OIC			
✓	S4. Legislative session begins; review & testify as needed	ED / Board			
✓	S5. Recommend Board officer nominations	Gov Com			
Notes: P2 – Project deferred until 2019					
Guests: First Choice Health Network					

MARCH / APRIL Board Meeting: Mar 14, 2018

Standing Activities		Responsible		Projects	Responsible
✓	S6. Initiate Board election process and Governor appointments	ED / Admin	✓	P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S7. Review 2017 Operating Report & Care Management Report	Board			
✓	S8. Review 2017 Audited Financial Statements & 990	Board			
✓	S9. Approve Interim Assessment I (March Assessment)	Board / Admin			
✓	S10. Send carriers prelim. projections for 2019 assessments (3/1)	Board / Admin			
✓	S11. Submit Health Annual Statement to OIC (by 5/1)	ED			
Notes: S6. Terms expiring in 2018 – By election #2 (Hiu-wan), #7 (Kristy), #9 (Barbie) and #10 (Kristen); By Governor appointment #4 (Alison) and #6 (Roger)					
Guests: BML, MedWatch, Auditor					

MAY / JUNE / JULY Annual Meeting: May 9, 2018

Standing Activities		Responsible		Projects	Responsible
✓	S12. Annual Member Plan Meeting and Election (Positions 2,7,9,10)	ED / Admin	✓	P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S13. Board Governor appointments (Positions 4 & 6)	Governor	--	P2. Review Recommendations for Basic Plus Plan	Board
✓	S14. Elect Board officers	Board	✓	P3. Begin Planning Board Retreat	Gov Com
✓	S15. Provide Annual Report to policymakers & stakeholders	ED / Chair	✓	P4. Review Rate-setting Principles	Board
✓	S16. Review plan policies and benefit management activities; recommend updates if indicated	Planning Com			
✓	S17. Evaluate vendors; determine if RFPs are warranted	EC / Planning			
✓	S18. Issue Annual Conflict of Interest Statements	ED			
✓	S19. Approve Interim Assessment II (July Assessment)	Board / Admin			
Notes: P2 – Project deferred until 2019					
Guests: Express Scripts					

AUGUST / SEPTEMBER / OCTOBER Board Meeting: Sept 26, 2018

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
✓	S20. Review preliminary 2019 rates (August)	EC	✓	P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S21. File 2019 benefit contracts and forms with OIC (August)	Admin	--	P2. Approve Recommendations for Basic Plus Plan	Board
✓	S22. Complete individual Board member evaluations	Gov Com	✓	P3. Board Retreat	Board
✓	S23. Conduct full-Board self-evaluation	Gov Com			
✓	S24. Evaluate the need/potential timing for a Board Retreat	Gov Com			
✓	S25. Initiate RFP process for vendor(s), if indicated	ED			
✓	S26. Initiate 2019 Assessment process	ED / OIC			
✓	S27. Report PMPM costs to OIC (Sept)	ED			
✓	S28. Approve 2019 rates (Sept)	Board			
✓	S29. Assess need for 2019 Policy Agenda; draft, if indicated	EC			
✓	S30. Approve 2018 Auditor engagement letters	EC			
✓	S31. Conduct Reasonable Choice Med Advantage Analysis	ED / Leif			
✓	S32. Begin process for ED performance and salary review	EC			
<i>Notes: P2 – Project deferred until 2019</i>					
<i>Guests: Leif Associates</i>					

NOVEMBER / DECEMBER Board Meeting: Nov 14, 2018

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
✓	S33. Approve Interim Assessment III (November) & True-Up	Board/Admin	✓	P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S34. Review Draft 2019 Policy Agenda, if indicated	Board			
✓	S35. Review 2019 Medicare Advantage Study	Board			
✓	S36. Review preliminary 2019 Board Schedule & Work Plan	Board			
✓	S37. Review preliminary 2019 Budget	Board			
✓	S38. Complete ED performance and salary review	EC			
<i>Notes:</i>					
<i>Guests:</i>					