

# WSHIP 2018 General Board Schedule and Work Plan

## JANUARY / FEBRUARY Board Meeting: Jan 10, 2018

Standing Activities		Responsible	Projects		Responsible
✓	S1. Approve 2018 Board Schedule and Work Plan	Board	✓	P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S2. Approve 2018 Budget	Board		P2. Begin Evaluation of Basic Plus Plan (tentative)	Planning Com
✓	S3. Survey Member Plans for 12/31 enrollment (due 3/1)	OIC			
✓	S4. Legislative session begins; review & testify as needed	ED / Board			
✓	S5. Recommend Board officer nominations	Gov Com			
Notes:					
Guests: First Choice Health Network					

## MARCH / APRIL Board Meeting: Mar 14, 2018

Standing Activities		Responsible	Projects		Responsible
✓	S6. Initiate Board election process and Governor appointments	ED / Admin	✓	P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S7. Review 2017 Operating Report & Care Management Report	Board			
✓	S8. Review 2017 Audited Financial Statements & 990	Board			
✓	S9. Approve Interim Assessment I (March Assessment)	Board / Admin			
✓	S10. Send carriers prelim. projections for 2019 assessments (3/1)	Board / Admin			
✓	S11. Submit Health Annual Statement to OIC (by 5/1)	ED			
Notes: S6. Terms expiring in 2018 – By election #2 (Hui-wan), #7 (Kristy), #9 (Barbie) and #10 (Kristen); By Governor appointment #4 (Alison) and #6 (Roger)					
Guests: BML, MedWatch, Auditor					

## MAY / JUNE / JULY Annual Meeting: May 9, 2018

Standing Activities		Responsible	Projects		Responsible
	S12. Annual Member Plan Meeting and Election (Positions 2,7,9,10)	ED / Admin		P1. Market Stabilization Project Participation (as needed)	EC or Planning
	S13. Board Governor appointments (Positions 4 & 6)	Governor		P2. Review Recommendations for Basic Plus Plan	Board
	S14. Elect Board officers	Board		P3. Begin Planning Board Retreat	Gov Com
	S15. Provide Annual Report to policymakers & stakeholders	ED / Chair		P4. Review Rate-setting Principles	Board
	S16. Review plan policies and benefit management activities; recommend updates if indicated	Planning Com			
	S17. Evaluate vendors; determine if RFPs are warranted	EC / Planning			
	S18. Issue Annual Conflict of Interest Statements	ED			
	S19. Approve Interim Assessment II (July Assessment)	Board / Admin			
Notes:					
Guests: Express Scripts					

## AUGUST / SEPTEMBER / OCTOBER      Board Meeting: Sept 26, 2018

<i>Standing Activities</i>	<i>Responsible</i>	<i>Projects</i>	<i>Responsible</i>
S20. Review preliminary 2019 rates (August)	EC	P1. Market Stabilization Project Participation (as needed)	EC or Planning
S21. File 2019 benefit contracts and forms with OIC (August)	Admin	P2. Approve Recommendations for Basic Plus Plan	Board
S22. Complete individual Board member evaluations	Gov Com	P3. Board Retreat	Board
S23. Conduct full-Board self-evaluation	Gov Com		
S24. Evaluate the need/potential timing for a Board Retreat	Gov Com		
S25. Initiate RFP process for vendor(s), if indicated	ED		
S26. Initiate 2019 Assessment process	ED / OIC		
S27. Report PMPM costs to OIC (Sept)	ED		
S28. Approve 2019 rates (Sept)	Board		
S29. Assess need for 2019 Policy Agenda; draft, if indicated	EC		
S30. Approve 2018 Auditor engagement letters	EC		
S31. Conduct Reasonable Choice Med Advantage Analysis	ED / Leif		
S32. Begin process for ED performance and salary review	EC		
<i>Notes:</i>			
<i>Guests: Leif Associates</i>			

## NOVEMBER / DECEMBER      Board Meeting: Nov 14, 2018

<i>Standing Activities</i>	<i>Responsible</i>	<i>Projects</i>	<i>Responsible</i>
S33. Approve Interim Assessment III (November) & True-Up	Board/Admin	P1. Market Stabilization Project Participation (as needed)	EC or Planning
S34. Review Draft 2019 Policy Agenda, if indicated	Board		
S35. Review 2019 Medicare Advantage Study	Board		
S36. Review preliminary 2019 Board Schedule & Work Plan	Board		
S37. Review preliminary 2019 Budget	Board		
S38. Complete ED performance and salary review	EC		
<i>Notes:</i>			
<i>Guests:</i>			