

WSHIP 2018 General Board Schedule and Work Plan

Updated 9-18-18

JANUARY / FEBRUARY Board Meeting: Jan 10, 2018

Standing Activities		Responsible		Projects		Responsible
✓	S1. Approve 2018 Board Schedule and Work Plan	Board	✓	P1. Market Stabilization Project Participation (as needed)		EC or Planning
✓	S2. Approve 2018 Budget	Board		P2. Begin Evaluation of Basic Plus Plan (tentative)		Planning Com
✓	S3. Survey Member Plans for 12/31 enrollment (due 3/1)	OIC				
✓	S4. Legislative session begins; review & testify as needed	ED / Board				
✓	S5. Recommend Board officer nominations	Gov Com				
<i>Notes:</i>						
<i>Guests: First Choice Health Network</i>						

MARCH / APRIL Board Meeting: Mar 14, 2018

Standing Activities		Responsible		Projects		Responsible
✓	S6. Initiate Board election process and Governor appointments	ED / Admin	✓	P1. Market Stabilization Project Participation (as needed)		EC or Planning
✓	S7. Review 2017 Operating Report & Care Management Report	Board				
✓	S8. Review 2017 Audited Financial Statements & 990	Board				
✓	S9. Approve Interim Assessment I (March Assessment)	Board / Admin				
✓	S10. Send carriers prelim. projections for 2019 assessments (3/1)	Board / Admin				
✓	S11. Submit Health Annual Statement to OIC (by 5/1)	ED				
<i>Notes: S6. Terms expiring in 2018 – By election #2 (Hui-wan), #7 (Kristy), #9 (Barbie) and #10 (Kristen); By Governor appointment #4 (Alison) and #6 (Roger)</i>						
<i>Guests: BML, MedWatch, Auditor</i>						

MAY / JUNE / JULY Annual Meeting: May 9, 2018

Standing Activities		Responsible		Projects		Responsible
✓	S12. Annual Member Plan Meeting and Election (Positions 2,7,9,10)	ED / Admin	✓	P1. Market Stabilization Project Participation (as needed)		EC or Planning
✓	S13. Board Governor appointments (Positions 4 & 6)	Governor		P2. Review Recommendations for Basic Plus Plan		Board
✓	S14. Elect Board officers	Board	✓	P3. Begin Planning Board Retreat		Gov Com
✓	S15. Provide Annual Report to policymakers & stakeholders	ED / Chair	✓	P4. Review Rate-setting Principles		Board
✓	S16. Review plan policies and benefit management activities; recommend updates if indicated	Planning Com				
✓	S17. Evaluate vendors; determine if RFPs are warranted	EC / Planning				
✓	S18. Issue Annual Conflict of Interest Statements	ED				
✓	S19. Approve Interim Assessment II (July Assessment)	Board / Admin				
<i>Notes:</i>						
<i>Guests: Express Scripts</i>						

WSHIP 2018 General Board Schedule and Work Plan

AUGUST / SEPTEMBER / OCTOBER Board Meeting: Sept 26, 2018

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
✓	S20. Review preliminary 2019 rates (August)	EC		P1. Market Stabilization Project Participation (as needed)	EC or Planning
✓	S21. File 2019 benefit contracts and forms with OIC (August)	Admin		P2. Approve Recommendations for Basic Plus Plan	Board
✓	S22. Complete individual Board member evaluations	Gov Com	✓	P3. Board Retreat	Board
✓	S23. Conduct full-Board self-evaluation	Gov Com			
✓	S24. Evaluate the need/potential timing for a Board Retreat	Gov Com			
	S25. Initiate RFP process for vendor(s), if indicated	ED			
	S26. Initiate 2019 Assessment process	ED / OIC			
✓	S27. Report PMPM costs to OIC (Sept)	ED			
	S28. Approve 2019 rates (Sept)	Board			
✓	S29. Assess need for 2019 Policy Agenda; draft, if indicated	EC			
✓	S30. Approve 2018 Auditor engagement letters	EC			
	S31. Conduct Reasonable Choice Med Advantage Analysis	ED / Leif			
	S32. Begin process for ED performance and salary review	EC			
<i>Notes:</i>					
<i>Guests: Leif Associates</i>					

NOVEMBER / DECEMBER Board Meeting: Nov 14, 2018

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
	S33. Approve Interim Assessment III (November) & True-Up	Board/Admin		P1. Market Stabilization Project Participation (as needed)	EC or Planning
	S34. Review Draft 2019 Policy Agenda, if indicated	Board			
	S35. Review 2019 Medicare Advantage Study	Board			
	S36. Review preliminary 2019 Board Schedule & Work Plan	Board			
	S37. Review preliminary 2019 Budget	Board			
	S38. Complete ED performance and salary review	EC			
<i>Notes:</i>					
<i>Guests:</i>					