

WSHIP 2020 General Board Schedule and Work Plan

Updated 5/3/20

JANUARY / FEBRUARY Board Meeting: January 8, 2020

Standing Activities		Responsible	Projects		Responsible
✓	S1. Approve 2020 Board Schedule and Work Plan	Board	✓	P1. Revisit Bare County Preparedness Plan	Planning Com
✓	S2. Approve 2020 Budget	Board	✓	P2. Begin Non-Medicare Sunset Evaluation	EC & Planning
✓	S3. Survey Member Plans for 12/31 enrollment (due 3/1)	OIC			
✓	S4. Legislative session begins; review & testify as needed; continue outreach and communication activities (ongoing activity)	ED / Board			
	S5. Recommend Board officer nominations	Gov Com			

Notes: S5 in progress; P1 will begin in March

Vendors: First Choice Health Network, Leif Associates

MARCH / APRIL Board Meeting: March 11, 2020

Standing Activities		Responsible	Projects		Responsible
✓	S6. Initiate Board election process and Governor appointments	ED / Admin	✓	P✓1. Review status of Bare County Preparedness Plan	Planning Com
	S7. Review 2019 Operating Report & Care Management Report	Board	✓	P2. Review status of Non-Medicare Sunset Evaluation	EC & Planning
✓	S8. Review 2019 Audited Financial Statements & 990	Board	✓	P3. Begin Medicare Plans Evaluation of MA/ESRD Change	Planning Com
✓	S9. Approve Interim Assessment I (March Assessment)	Board / Admin			
✓	S10. Send carriers prelim. projections for 2021 assessments (4/1)	Board / Admin			
	S11. Submit Health Annual Statement to OIC (5/1)	ED			

Notes: S7&8 rescheduled to May meeting; S6. Terms expiring in 2020 – By election #7 (Kristy Hogue); By Governor appointment #8 (Mark Rose)

Vendors: BML, Auditor

MAY / JUNE / JULY Annual Meeting: May 13, 2020

Standing Activities		Responsible	Projects		Responsible
	S12. Annual Member Plan Meeting and Election (Position 7)	ED / Admin		P1. Review recommendations for Bare County Prep. Plan	Board
✓	S13. Board Governor appointment (Position 8)	Governor		P2. Review recommendations for Non-Medicare Sunset	Board
	S14. Elect Board officers	Board	✓	P3. Review status of Medicare Plans Evaluation of MA/ESRD change	Planning Com
	S15. Provide Annual Report to policymakers & stakeholders	ED / Chair	✓	P4. Begin planning Board Retreat	Gov Com
✓	S16. Review plan policies and benefit management activities; recommend updates if indicated	Planning Com			
	S17. Issue Annual Conflict of Interest Statements	ED			
	S18. Approve Interim Assessment II (July Assessment)	Board / Admin			

Notes:

Vendors: Leif Associates

WSHIP 2020 General Board Schedule and Work Plan

Updated 5/3/20

AUGUST / SEPTEMBER / OCTOBER Board Meeting: September 23, 2020

<i>Standing Activities</i>	<i>Responsible</i>	<i>Projects</i>	<i>Responsible</i>
S19. Review preliminary 2021 rates (August)	EC	P1. Approve Bare County Preparedness Plan	Board
S20. Assess need for 2021 Policy Agenda; draft, if indicated	EC	P2. Approve Non-Medicare Sunset Date Evaluation report	Board
S21. Approve 2020 Auditor engagement letter	EC	P3. Review recommendations for Medicare program	Board
S22. File 2021 benefit contracts and forms with OIC (August)	Admin / Leif	P4. Board Retreat	Board
S23. Complete individual Board member evaluations	Gov Com		
S24. Conduct full-Board self-evaluation	Gov Com		
S25. Evaluate the need/potential timing for a Board Retreat	Gov Com		
S26. Report PMPM costs to OIC (Sept)	ED		
S27. Approve 2021 rates (Sept)	Board		
S28. Begin process for ED performance and salary review	EC		
S29. Initiate 2021 Assessment process	Admin / OIC		
S30. Conduct 2021 Medicare Advantage Study (Reasonable Choice)	ED / Leif		
<i>Notes:</i>			
<i>Vendors: Express Scripts, Leif Associates</i>			

NOVEMBER / DECEMBER Board Meeting: November 10, 2020

<i>Standing Activities</i>	<i>Responsible</i>	<i>Projects</i>	<i>Responsible</i>
S31. Review 2021 Medicare Advantage Study	Board	P3. Approve recommendations for Medicare program	Board
S32. Approve Interim Assessment III (November) & True-Up	Board/Admin		
S33. Approve Draft 2021 Policy Agenda, if indicated	Board		
S34. Review preliminary 2021 Board Schedule & Work Plan	Board		
S35. Review preliminary 2021 Budget	Board		
S36. Evaluate vendors, determine if RFPs are warranted	EC / Planning		
S37. Initiate vendor RFP development and process, if indicated	ED		
S38. Complete ED performance and salary review	EC		
<i>Notes:</i>			
<i>Vendors:</i>			