

WSHIP 2020 General Board Schedule and Work Plan

Updated 10/22/20

JANUARY / FEBRUARY Board Meeting: January 8, 2020

Standing Activities		Responsible	Projects		Responsible
✓	S1. Approve 2020 Board Schedule and Work Plan	Board	✓	P1. Revisit Bare County Preparedness Plan	Planning Com
✓	S2. Approve 2020 Budget	Board	✓	P2. Begin Non-Medicare Sunset Evaluation	EC & Planning
✓	S3. Survey Member Plans for 12/31 enrollment (due 3/1)	OIC			
✓	S4. Legislative session begins; review & testify as needed; continue outreach and communication activities (ongoing activity)	ED / Board			
✓	S5. Recommend Board officer nominations	Gov Com			

Notes: S5 in progress; P1 will begin in March

Vendors: First Choice Health Network, Leif Associates

MARCH / APRIL Board Meeting: March 11, 2020

Standing Activities		Responsible	Projects		Responsible
✓	S6. Initiate Board election process and Governor appointments	ED / Admin	✓	P✓1. Review status of Bare County Preparedness Plan	Planning Com
✓	S7. Review 2019 Operating Report & Care Management Report	Board	✓	P2. Review status of Non-Medicare Sunset Evaluation	EC & Planning
✓	S8. Review 2019 Audited Financial Statements & 990	Board	✓	P3. Begin Medicare Plans Evaluation of MA/ESRD Change	Planning Com
✓	S9. Approve Interim Assessment I (March Assessment)	Board / Admin			
✓	S10. Send carriers prelim. projections for 2021 assessments (4/1)	Board / Admin			
✓	S11. Submit Health Annual Statement to OIC (5/1)	ED			

Notes: S7&8 rescheduled to May meeting; S6. Terms expiring in 2020 – By election #7 (Kristy Hogue); By Governor appointment #8 (Mark Rose)

Vendors: BML, Auditor

MAY / JUNE / JULY Annual Meeting: May 13, 2020

Standing Activities		Responsible	Projects		Responsible
✓	S12. Annual Member Plan Meeting and Election (Position 7)	ED / Admin	✓	P1. Review recommendations for Bare County Prep. Plan	Board
✓	S13. Board Governor appointment (Position 8)	Governor	✓	P2. Review recommendations for Non-Medicare Sunset	Board
✓	S14. Elect Board officers	Board	✓	P3. Review status of Medicare Plans Evaluation of MA/ESRD change	Planning Com
✓	S15. Provide Annual Report to policymakers & stakeholders	ED / Chair	✓	P4. Begin planning Board Retreat	Gov Com
✓	S16. Review plan policies and benefit management activities; recommend updates if indicated	Planning Com			
✓	S17. Issue Annual Conflict of Interest Statements	ED			
✓	S18. Approve Interim Assessment II (July Assessment)	Board / Admin			

Notes:

Vendors: Leif Associates

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AUGUST / SEPTEMBER / OCTOBER Board Meeting: September 30, 2020

Standing Activities		Responsible	Projects		Responsible
✓	S19. Review preliminary 2021 rates (August)	EC	✓	P1. Approve Bare County Preparedness Plan	Board
✓	S20. Assess need for 2021 Policy Agenda; draft, if indicated	EC	✓	P2. Approve Non-Medicare Sunset Date Evaluation report	Board
✓	S21. Approve 2020 Auditor engagement letter	EC	✓	P3. Review recommendations for Medicare program	Board
✓	S22. File 2021 benefit contracts and forms with OIC (August)	Admin / Leif	✓	P4. Board Retreat	Board
✓	S23. Complete individual Board member evaluations	Gov Com			
✓	S24. Conduct full-Board self-evaluation	Gov Com			
✓	S25. Evaluate the need/potential timing for a Board Retreat	Gov Com			
✓	S26. Report PMPM costs to OIC (Sept)	ED			
✓	S27. Approve 2021 rates (Sept)	Board			
✓	S28. Begin process for ED performance and salary review	EC			
✓	S29. Initiate 2021 Assessment process	Admin / OIC			
✓	S30. Conduct 2021 Medicare Advantage Study (Reasonable Choice)	ED / Leif			
<i>Notes:</i>					
<i>Vendors: Express Scripts, Leif Associates</i>					

NOVEMBER / DECEMBER Board Meeting: November 10, 2020

Standing Activities		Responsible	Projects		Responsible
	S31. Review 2021 Medicare Advantage Study	Board	✓	P3. Approve recommendations for Medicare program	Board
	S32. Approve Interim Assessment III (November) & True-Up	Board/Admin			
	S33. Approve Draft 2021 Policy Agenda, if indicated	Board			
	S34. Review preliminary 2021 Board Schedule & Work Plan	Board			
	S35. Review preliminary 2021 Budget	Board			
	S36. Evaluate vendors, determine if RFPs are warranted	EC / Planning			
	S37. Initiate vendor RFP development and process, if indicated	ED			
	S38. Complete ED performance and salary review	EC			
<i>Notes:</i>					
<i>Vendors:</i>					