

WSHIP 2024 General Board Schedule and Work Plan

JANUARY / FEBRUARY Board Meeting: January 10, 2024

Standing Activities		Responsible	Projects	Responsible
✓	S1. Approve 2024 Board Schedule and Work Plan	Board		
✓	S2. Approve 2024 Budget	Board		
✓	S3. Survey Member Plans for 12/31 enrollment (due 3/1)	OIC		
✓	S4. Legislative session begins; monitor & testify as needed; continue communication activities (ongoing activity)	ED / Board		
Notes: Vendors: First Choice Health Network				

MARCH / APRIL Board Meeting: March 13, 2024

Standing Activities		Responsible	Projects	Responsible
	S5. Recommend Board officer nominations	Gov Com		
	S6. Initiate Board election process and Governor appointments	ED / Admin		
	S7. Review 2023 Operating Report & Care Management Report	Board		
	S8. Approve Interim Assessment I (March Assessment)	Board / Admin		
	S9. Send carriers prelim. projections for 2025 assessments (4/1)	Board / Admin		
	S10. Submit Health Annual Statement to OIC (5/1)	ED		
Notes: Terms expiring in 2024 – By election #2 (Hiu-Wan Ko) and #10 (Kristen Walter-Wright); By Governor appointment #4 (Michael Dunlop) Vendors: VHBA, MedWatch				

MAY / JUNE / JULY Board Meetings: May 8, 2024

Standing Activities		Responsible	Projects	Responsible
	S11. Review 2023 Audited Financial Statements & 990	Board	P1. Conduct enrollee survey	Planning Com
	S12. Annual Member Plan Meeting and Elections (Positions 2 & 10)	ED / Admin	P2. Compare WSHIP/market benefits	Planning Com
	S13. Board Governor appointment (Position 4)	Governor	P3. Begin planning Board Retreat	Gov Com
	S14. Elect Board officers	Board		
	S15. Provide Annual Report to policymakers & stakeholders	ED / Chair		
	S16. Review plan policies and benefit management activities	Planning Com		
	S17. Complete individual & full Board member evaluations	Gov Com		
	S18. Evaluate the need/potential timing for a Board Retreat	Gov Com		
	S19. Issue Annual Conflict of Interest Statements	ED		
	S20. Approve Interim Assessment II (July Assessment)	Board / Admin		
Notes: Vendors: Auditor, ESI, Leif Associates				

WSHIP 2024 General Board Schedule and Work Plan

AUGUST / SEPTEMBER / OCTOBER Board Meeting: September 25, 2024

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
S21.	Review preliminary 2025 rates (August)	EC	P1.	Review enrollee survey results	Board
S22.	Assess need for 2025 Policy Agenda; draft, if indicated	EC	P2.	Review WSHIP/market benefits	Board
S23.	Approve 2024 Auditor engagement letter	EC	P3.	Board Retreat	Board
S24.	File 2025 benefit contracts and forms with OIC (August)	Admin / Leif			
S25.	Report PMPM costs to OIC (Sept)	ED			
S26.	Approve 2025 rates (Sept)	Board			
S27.	Initiate 2025 Assessment process	Admin / OIC			
S28.	Conduct 2025 Medicare Advantage Study (Reasonable Choice)	ED / Leif			
<i>Notes:</i>					
<i>Vendors: Leif Associates</i>					

NOVEMBER / DECEMBER Board Meeting: November 13, 2024

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
S29.	Review 2025 Medicare Advantage Study	Board			
S30.	Approve Interim Assessment III (November) & True-Up	Board/Admin			
S31.	Approve Draft 2025 Policy Agenda, if indicated	Board			
S32.	Review preliminary 2025 Board Schedule & Work Plan	Board			
S33.	Review preliminary 2025 Budget	Board			
S34.	Initiate process for ED performance and salary review	EC			
S35.	Evaluate vendors, determine if RFPs are warranted	Planning			
<i>Notes:</i>					
<i>Vendors: Leif Associates</i>					