

WSHIP 2022 General Board Schedule and Work Plan

JANUARY / FEBRUARY Board Meeting: January 12, 2022

| Standing Activities | | Responsible | Projects | Responsible |
|--------------------------------------|---|-------------|----------|-------------|
| ✓ | S1. Approve 2022 Board Schedule and Work Plan | Board | | |
| ✓ | S2. Approve 2022 Budget | Board | | |
| ✓ | S3. Survey Member Plans for 12/31 enrollment (due 3/1) | OIC | | |
| ✓ | S4. Legislative session begins; monitor & testify as needed; continue communication activities (ongoing activity) | ED / Board | | |
| ✓ | S5. Recommend Board officer nominations | Gov Com | | |
| Notes: | | | | |
| Vendors: First Choice Health Network | | | | |

MARCH / APRIL Board Meeting: March 9, 2022

| Standing Activities | | Responsible | Projects | Responsible |
|--|---|---------------|---|--------------|
| ✓ | S6. Initiate Board election process and Governor appointments | ED / Admin | ✓ P1. Review definition of reasonable choice for MA plans | Planning Com |
| ✓ | S7. Review 2021 Operating Report & Care Management Report | Board | | |
| ✓ | S8. Review 2021 Audited Financial Statements & 990 | Board | | |
| ✓ | S9. Approve Interim Assessment I (March Assessment) | Board / Admin | | |
| ✓ | S10. Send carriers prelim. projections for 2023 assessments (4/1) | Board / Admin | | |
| ✓ | S11. Submit Health Annual Statement to OIC (5/1) | ED | | |
| Notes: S8 Rescheduled to May; S6. Terms expiring in 2022 – By election #2 (Tracy Bos), #9 (Bill Ely); By Governor appointment #1 (Rick Hourigan MD), #5 (Cary Ancheta) | | | | |
| Vendors: BML | | | | |

MAY / JUNE / JULY Annual Meeting: May 11, 2022

| Standing Activities | | Responsible | Projects | Responsible |
|---------------------|---|---------------|------------------------------------|-------------|
| ✓ | S12. Annual Member Plan Meeting and Elections (Positions 2 & 9) | ED / Admin | ✓ P2. Begin planning Board retreat | Gov Com |
| ✓ | S13. Board Governor appointment (Positions 1 & 5) | Governor | | |
| ✓ | S14. Elect Board officers | Board | | |
| ✓ | S15. Provide Annual Report to policymakers & stakeholders | ED / Chair | | |
| ✓ | S16. Review plan policies and benefit management activities; recommend updates if indicated | Planning Com | | |
| ✓ | S17. Issue Annual Conflict of Interest Statements | ED | | |
| ✓ | S18. Approve Interim Assessment II (July Assessment) | Board / Admin | | |
| Notes: | | | | |
| Vendors: Auditor | | | | |

WSHIP 2022 General Board Schedule and Work Plan

AUGUST / SEPTEMBER / OCTOBER Board Meeting: September 28, 2022

| Standing Activities | | Responsible | Projects | Responsible |
|--|--|--------------------|-------------------|--------------------|
| ✓ | S19. Review preliminary 2023 rates (August) | EC | P2. Board Retreat | Board |
| ✓ | S20. Assess need for 2023 Policy Agenda; draft, if indicated | EC | | |
| ✓ | S21. Approve 2022 Auditor engagement letter | EC | | |
| ✓ | S22. File 2023 benefit contracts and forms with OIC (August) | Admin / Leif | | |
| ✓ | S23. Complete individual Board member evaluations | Gov Com | | |
| ✓ | S24. Conduct full-Board self-evaluation | Gov Com | | |
| ✓ | S25. Evaluate the need/potential timing for a Board Retreat | Gov Com | | |
| ✓ | S26. Report PMPM costs to OIC (Sept) | ED | | |
| | S27. Approve 2023 rates (Sept) | Board | | |
| | S28. Begin process for ED performance and salary review | EC | | |
| | S29. Initiate 2023 Assessment process | Admin / OIC | | |
| | S30. Conduct 2023 Medicare Advantage Study (Reasonable Choice) | ED / Leif | | |
| <i>Notes: Guest: HBE Joan Altman, Director of Gov't Affairs & Strategic Partnerships</i> | | | | |
| <i>Vendors: Leif Associates</i> | | | | |

NOVEMBER / DECEMBER Board Meeting: November 9, 2022

| Standing Activities | | Responsible | Projects | Responsible |
|--|--|--------------------|-----------------|--------------------|
| | S31. Review 2023 Medicare Advantage Study | Board | | |
| | S32. Approve Interim Assessment III (November) & True-Up | Board/Admin | | |
| | S33. Approve Draft 2023 Policy Agenda, if indicated | Board | | |
| | S34. Review preliminary 2023 Board Schedule & Work Plan | Board | | |
| | S35. Review preliminary 2023 Budget | Board | | |
| | S36. Evaluate vendors, determine if RFPs are warranted | EC / Planning | | |
| | S37. Initiate vendor RFP development and process, if indicated | ED | | |
| | S38. Complete ED performance and salary review | EC | | |
| <i>Notes:</i> | | | | |
| <i>Vendors: Express Scripts, Leif Associates</i> | | | | |