

Washington State Health Insurance Pool
FINAL Board Meeting Minutes (Approved 5-13-20)
Wednesday, March 11, 2020, 9:00 a.m. to 11:00 a.m.
By TELECONFERENCE ONLY; 1-800-356-8278 Passcode 609318

Board Members Present:

Kristen Walter Wright, Chair	Hiu-Wan Ko	Mark Rose
Cary Ancheta	Alison Mondi	Kristy Valdez
Bill Ely	Molly Nollette	

Board Members Absent: Rick Hourigan MD

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant

Guests:

BML: Carey LeMaster, Neil Ochs, Dallas Scrip, Shannon Wolf and Greg Woodyard
Express Scripts: Amy Macnary for Amy Williams
Leif Associates: Liz Leif
Perkins Coie: Anne Redman
Petrow Kane Leemhuis: Michael Barton
Zvara Consulting: Sydney Smith Zvara

Audience Members:

Wendy Schrag, Fresenius Medical Care
Karen Laible, Fresenius Medical Care

The meeting was called to order by Chair Kristen Walter Wright at 9:02 a.m.

1. **Introductions, Review Agenda:** Board members, staff and guests introduced themselves. No changes were made to the Agenda. Request was made that a break be taken at 10:15 a.m. to allow attendees to listen to Governor Inslee's press conference regarding the COVID-19 outbreak that begins at that time.
2. **Consent Agenda (ACTION):**
 - A. **Minutes of January 8, 2020**
 - B. **2020 Board Schedule and Work Plan**

MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.

3. **Executive Director's Report:** Sharon Becker reviewed her Executive Director's Report included in the meeting materials. She also provided a current update on how WSHIP is responding to the COVID-19 outbreak including implementation of the OIC's emergency order, enrollee communications, care management, and cash flow analysis.

4. Administrator's Report:

- A. **WSHIP Dashboard – January 2020:** Shannon Wolf reviewed the WSHIP Dashboard for January 2020 included in the meeting materials. Discussion ensued.
- B. **Enrollment Update:** Ms. Wolf provided an update on current EHIP enrollment and new enrollee numbers for the Medicare Supplement Plan. Dallas Scrip, President of Benefit Management LLC, described BML's response to COVID-19. He noted that BML's disaster recovery plan includes a pandemic plan and they have extensive work-at-home capabilities that will be implemented as needed.

5. Treasurer's Report:

- A. **WSHIP Financials – January 2020 (ACTION):** Greg Woodyard presented the WSHIP Financials for January 2020 included in the meeting materials. Discussion ensued.

MOTION: It was moved and seconded to accept the January 2020 WSHIP Financials as presented. The motion carried.

- B. **2020 Interim Assessment I (ACTION):** Ms. Walter Wright, Liz Leif and Ms. Becker met prior to today's meeting to discuss the impact COVID-19 could have on WSHIP's cash flow and whether there is a need to increase Interim Assessment I. Ms. Leif described her assumptions and recommended a conservative increase of \$2 million. Discussion ensued. Given the unknowns and in consideration of Ms. Leif's recommendation, Greg Woodyard presented a proposed 2020 Interim Assessment I of \$10.5 million.

MOTION: It was moved and seconded to approve the 2020 Interim I assessment in the amount of \$10.5 million. The motion carried.

- C. **2019 Audited Financials:** Michael Barton reviewed the 2019 Audited financials included in the meeting materials.
- D. **Form 990:** Mr. Barton summarized the 2019 Form 990, noting it will be electronically filed.

(Mr. Barton exited the meeting at 9:52 a.m.)

6. Governance Committee Report:

- A. **Update to Conflict of Interest Forms (ACTION):** Ms. Becker advised the committee reviewed the Conflict of Interest forms included in the meeting materials. Ms. Redman reviewed her recommendations, noting that there are no substantive changes. She addressed the removal of the word "consultant", choosing to eliminate it since consultants are also vendors and the term "vendor" is used everywhere else in the document.

MOTION: It was moved and seconded to approve the updates to the Conflict of Interest forms as presented. The motion carried.

- B. **2020/2021 Board Officer Nomination Status:** Ms. Becker advised that at the May 13, 2020 Board meeting, the Governance Committee will present its recommendations for Board Officers. Kristen

Walter Wright and Alison Mondri have agreed to be nominated again. She asked the Board to reach out to her or any of the other Officers by the end of March if they have questions or would like to suggest a nomination.

- C. **Board Retreat Planning:** Ms. Becker advised the committee debriefed on the 2019 Board retreat and recommends holding a 2020 retreat in October at Alderbrook Resort again.

7. Joint Executive & Planning Committee Report:

- A. **Non-Medicare Sunset Evaluation Project:** Ms. Walter Wright provided an update on the first joint Executive and Planning Committee meeting to begin the process of evaluating the impact of the December 31, 2022 non-Medicare sunset date. The goal is to bring the committees' preliminary findings to the Board at the May 13th meeting.

- 8. **Executive Committee Report:** Ms. Walter Wright updated the Board on the recent meetings, including a special meeting held on March 5th to address the OIC's COVID-19 emergency order. Technically the emergency order doesn't apply to WSHIP. However, the committee discussed the order and approved Ms. Becker's recommendation that WSHIP voluntarily comply.

- A. **Line of Credit Renewal:** The committee approved renewal of the \$5 million line of credit for another year with the same terms as last year.

Public Comment: Wendy Schrag shared what Fresenius is doing with regards to the coronavirus. Karen Laible commented on Fresenius' discussions regarding the efforts to treat patients who might be positive and trying to bring them into a central location.

- 9. **Legislative Update:** Sydney Smith Zvara provided an update on legislative activities included in the meeting materials.

- 10. **Executive Session:** No Executive Session was held.

Adjournment: The meeting adjourned at 10:16 a.m.

Next Meeting: Wednesday, May, 13, 2020, from 9:00 a.m. – 12:00 p.m.