

**Washington State Health Insurance Pool  
Board Meeting Minutes (Approved 5-8-19)  
Wednesday, March 13, 2019, 9:00 a.m. to 12:00 p.m.  
Talaris Conference Center, Maple Room**

**Board Members Present:**

Kristen Walter Wright, Chair	Kristy Hogue	Alison Mondri
Roger Bairstow	Hiu-Wan Ko	Molly Nollette
Bill Ely	Lisa Matthews	Mark Rose

**Board Members Absent:** Andi Bailey and Shaun Koos

**Also Present:**

Sharon Becker, WSHIP Executive Director  
Anita Wuellner, WSHIP Executive Assistant

**Guests:**

BML: Bernie Jamieson (by phone) and Derek Bridges  
Express Scripts: Amy Williams  
Leif Associates: Liz Leif (by phone)  
MedWatch: Sally-Ann Polson  
Perkins Coie: Anne Redman  
Petro Kane Leemhuis: John Leemhuis (by phone) and Michael Barton  
Zvara Consulting: Sydney Smith Zvara

**Audience Members:**

Michael Dunlop, Evergreen Health Insurance Program

The meeting was called to order by Kristen Walter Wright, Chair at 9:00 a.m.

1. **Introductions, Review Agenda.** Board members, staff, guests and members of the audience introduced themselves. No changes were made to the Agenda.
2. **Consent Agenda (ACTION):**
  - A. **Minutes of January 9, 2019**
  - B. **2019 Board Schedule and Work Plan**

**MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.**

3. **Executive Director's Report:** Sharon Becker reviewed her Executive Director's Report included in the meeting materials. Sydney Smith Zvara provided an update on legislative activities that WSHIP is following. Discussion ensued.
4. **Treasurer's Report:**
  - A. **2018 Audited Financials:** Michael Barton and John Leemhuis reviewed the 2018 Audited Financials included in the meeting materials. Discussion ensued.
  - B. **Form 990:** Mr. Barton reviewed the 2018 Form 990. The form will be electronically filed.

- C. **WSHIP Financials – January 2019 (ACTION):** Bernie Jamieson reviewed the January 2019 WSHIP Financials included in the meeting materials. Discussion ensued.

**MOTION: It was moved and seconded to accept the January 2019 WSHIP Financials as presented. The motion carried.**

- D. **2019 Interim Assessment I (ACTION):** Mr. Jamieson presented a proposed 2019 Interim Assessment I of \$9 million.

**MOTION: It was moved and seconded to approve the 2019 Interim I assessment in the amount of \$9 million. The motion carried.**

**Public Comment:** No public comment.

**(A break was taken from 10:21 a.m. to 10:34 a.m.)**

**5. Administrator’s Report:**

- A. **WSHIP Dashboard – January 2019:** Derek Bridges reviewed the WSHIP Dashboard for January 2019 included in the meeting materials.
- B. **2018 Yearly Operating Report:** Mr. Bridges reviewed the 2018 Yearly Operating Report included in the meeting materials. Discussion ensued.
- C. **2018 Care Management Report:** Sally-Ann Polson presented and reviewed a January through December 2018 Care Management Report that was distributed during the meeting. Discussion ensued.

**6. Planning Committee Report:** Lisa Matthews advised the committee has had two meetings to evaluate WSHIP’s Medicare plans and bring recommendations to the Board today that Liz Leif will describe in her update on the Medicare Plans Evaluation project

- A. **Medicare Plans Evaluation Project Update:** Liz Leif, Anne Redman and Ms. Becker updated the Board on the status of the Medicare Plans Evaluation Project and reviewed the report included in the meeting materials. Discussion ensued. The committee’s preliminary recommendations are that (1) WSHIP not discontinue the Basic Plus Plan, (2) a new WSHIP Medicare plan be created for 2020 that does not cover the Part B deductible in accordance with federal law changes, (3) WSHIP’s Medicare members be allowed to keep their current plans while new enrollees beginning 1/1/20 be only offered the new plan, and (4) supplemental coverage of Part D should only be available for members who remain in the existing Basic Plus Plan rather than creating a version of the new plan that would include coverage of Part D cost-sharing similar to the Basic Plus Plan. Discussion ensued.

**MOTION: It was moved and seconded to approve the recommendations of the Planning Committee as presented. The motion carried.**

**7. Governance Committee Report:**

- A. 2019/2020 Board Officer Nomination Status:** Ms. Walter Wright advised a separate nominating committee has been created. She invited everyone to consider serving as an officer and advised the Treasurer position is in need of nominations. Ms. Becker asked that she be notified by the end of March of anyone interested in serving as a Board officer.
- B. Updates to Conflict of Interest Forms (ACTION):** Ms. Becker advised the committee reviewed the Conflict of Interest forms included in the meeting materials. Ms. Redman reviewed her recommendations, noting that they primarily reflect consistency changes.

**MOTION: It was moved and seconded to approve the changes to the Conflict of Interest Forms as presented. The motion carried.**

**8. Executive Committee Report:** Ms. Walter Wright advised the committee met twice since the last Board meeting and she provided an update, noting John Leemhuis reviewed the audited financials and Form 990 in the second meeting.

- A. Line of Credit Renewal:** Ms. Walter Wright advised the committee approved renewal of the KeyBank line of credit.

**9. Executive Session:** No executive session was held.

**The meeting adjourned at 11:22 a.m.**

**Next Meeting:** Wednesday, May 8, 2019, from 9:00 a.m. – 12:00 p.m. in the Maple Room of the Talaris Conference Center, Seattle, WA.