

**Washington State Health Insurance Pool
Board Meeting Minutes (Approved 5-10-17)
Wednesday, March 8, 2017, 9:00 a.m. to 12:00 p.m.
Talaris Conference Center, Maple Room**

Board Members Present:

Shaun Koos, Chair	AnnaLisa Gellermann	Sheela Tallman
Andi Bailey	Alison Mondt	Kristen Walter Wright
Roger Bairstow (by phone)	Scott Plack	
Jamie Clark	Mark Rose	

Board Members Absent: Lisa Matthews

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant
Anne Redman, Legal Counsel, Perkins Coie LLP

Guests:

BMI: Debbie McCormick; (by phone) Denise Wilkens and Bernie Jamieson
Petrow Leemhuis Vincent & Kane: Michael Barton and (by phone) John Leemhuis
Express Scripts: (by phone) Amy Williams

Audience Members:

Michael Dunlop, Evergreen Health Insurance Program
Wendy Galloway, OIC
Aletha White, Northwest Kidney Centers

The meeting was called to order by Chair Shaun Koos at 9:02 a.m.

1. **Introductions, Review Agenda.** Board members, staff, guests and members of the audience introduced themselves.
2. **Consent Agenda (ACTION)**
 - A. **Minutes of January 11, 2017**
 - B. **2017 Board Schedule and Work Plan**

MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.

3. **Executive Director's Report:** Sharon Becker reviewed the Executive Director's Report included in the meeting materials. Anne Redman provided a briefing on the American Health Care Act recently released to repeal and replace the ACA.
4. **Administrator's Report:** Debbie McCormick reviewed the Administrator's Report included in the meeting materials.
 - A. **Monthly Operations report – January 2017:** Ms. McCormick reviewed the January 2017 Operations Report as well as the February 2017 Enrollment Update included in the meeting materials. Discussion ensued.

- B. 2016 Yearly Operations Report:** Ms. McCormick reviewed the 2016 Yearly Operations Report included in the meeting materials. Discussion ensued.
- C. 2016 Care Management Report:** Ms. McCormick presented the 2016 Care Management Report. Discussion ensued.

(A break was taken from 10:12 a.m. to 10:26 a.m.)

5. Planning Committee Report:

- A. Benefit Evaluation Project Update:** Jamie Clark distributed and reviewed the committee's work plan summary and status report. To date, we have completed a detailed comparison of WSHIP plans to market plans and identified three plans for consideration of potential discontinuation – the Standard plans, Basic Plus and PPO \$500. The impacts to WSHIP and enrollees have also been evaluated per the statute's requirements. Discussion ensued. Ms. Clark noted that the committee will be requesting input from the Board and others prior to making recommendations to the Board at the May meeting. Further discussion ensued.

6. Treasurer's Report: Scott Plack pointed out that medical and pharmacy claims are below budget which has enabled the assessment to be reduced by \$1 million.

- A. January 2017 WSHIP Financials (ACTION):** Bernie Jamieson reviewed the January 2017 WSHIP Financials included in the meeting materials.

MOTION: It was moved and seconded to accept the January 2017 WSHIP Financials as presented. The motion carried.

- B. 2017 Interim Assessment I:** Mr. Jamieson presented a proposed 2017 Interim I assessment of \$9.5 million.

MOTION: It was moved and seconded to approve the 2017 Interim Assessment I in the amount of \$9.5 million as presented. The motion carried.

- C. 2016 Audited Financials:** Michael Barton and John Leemhuis reviewed the 2016 Audited Financials included in the Board binders, noting the opinion of the auditors is that it is very clean and no audit adjustments are proposed. Discussion ensued.
- D. Form 990:** Michael Barton reviewed the Form 990 included in the Board binders, noting WSHIP has no tax liability. The form will be e-filed after the Board meeting.

(John Leemhuis and Michael Barton exited the meeting)

7. Public Comment: Wendy Galloway suggested utilizing survey monkey to gather input regarding the benefit evaluation project.

8. Governance Committee Report:

- A. **Updates to Conflict of Interest Forms:** Kristen Walter Wright presented updates to the Conflict of Interest forms included in the meeting materials. Discussion ensued.

MOTION: It was moved and seconded to approve the updates to the Conflict of Interest Forms as presented. The motion carried.

(Denise Wilkens, Bernie Jamieson and Amy Williams exited the meeting)

- B. **Board Officer Nomination Status:** Ms. Walter Wright advised that the Governance Committee will request recommendations from a Nomination Committee made up of Ms. Walter Wright as Chair along with Board members AnnaLisa Gellermann and Lisa Matthews. She noted they will be putting forth a recommendation at the May meeting for Board officers of Chair, Vice Chair and Secretary/Treasurer. She requested that all nominations be submitted to Ms. Becker by March 23rd. A summary and descriptions of the WSHIP Board Officer Positions was included in the Board binders.
- C. **Board Retreat Planning:** Ms. Walter Wright provided an update as to planning for a 2017 Board Retreat, noting the committee has decided to postpone holding a retreat until the fall. Discussion ensued.

9. Executive Committee Report:

- A. **Line of Credit Renewal:** Mr. Koos advised that the Executive Committee approved renewal of the \$5 million line of credit with KeyBank, noting there are no changes to the terms and no increase in premium. Discussion ensued.

10. Ad Hoc Funding Committee Report: Ms. Walter Wright provided an update on the recent Ad Hoc Funding Committee meeting, reviewing the draft Ad Hoc Funding Committee purpose statement included in the meeting materials. Discussion ensued.

MOTION: It was moved and seconded to approve the Ad Hoc Funding Committee Purpose Statement as presented. The motion carried.

(Staff, guests and members of the public exited the meeting at 11:22 a.m.)

11. Executive Session – Human Resources Matter: The Board met for an executive session to discuss a human resources matter.

Adjournment: The meeting adjourned at 11:38 a.m.

Next Meeting: Wednesday, May 10, 2017, from 9:00 a.m. – 12:00 p.m. in the Willow Room of the Talaris Conference Center, Seattle, WA.