

**Washington State Health Insurance Pool
Board Meeting FINAL Minutes
(Approved 5-10-23)
Wednesday, March 8, 2023, 9:00 a.m. to 11:00 a.m.
By Virtual Zoom meeting**

Board Members Present:

Kristen Walter Wright, Chair
Mark Rose, Vice Chair
Tracy Bos
Jim Dixon

Michael Dunlop
Halee Heath
Dr. Rick Hourigan
Karen Lewis Smith

Molly Nollette
Sheela Tallman

Board Members Absent:

None

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant

Guests:

ValueHealth Benefit Administrators (VHBA): Jeremy Diehl, Neil Ochs and Shannon Wolf
Express Scripts: Charles Yuk
First Choice Health: Jamie Sebek
Leif Associates, Inc.: Liz Leif, FSA
Perkins Coie: Anne Redman
Zvara Consulting: Sydney Smith Zvara

Members of the Public:

Keith Wallace

Vice Chair Mark Rose called the meeting to order at 9:03 a.m.

1. **Introductions, Review Agenda:** Anita Wuellner called roll. No changes were made to the Agenda. Mr. Rose introduced Keith Wallace who has filed an application with the Governor's Board & Commissions office to replace him on the WSHIP Board on June 1, 2023.
2. **Consent Agenda (ACTION):**
 - A. **Minutes of January 11, 2023**
 - B. **2023 Board Schedule and Work Plan**

MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.

3. **Executive Director's Report:** Sharon Becker reviewed her Executive Director's Report included in the meeting materials.
 - A. **Legislative Update:** Sydney Smith Zvara reviewed her legislative update included in the meeting materials. Discussion ensued.

4. Administrator's Report:

- A. WSHIP Dashboard – January 2023:** Neil Ochs reviewed the January 2023 Dashboard included in the meeting materials. Discussion ensued.
- B. 2022 Yearly Operating Report:** Neil Ochs reviewed the 2022 Yearly Operating Report included in the meeting materials. Discussion ensued.

5. Treasurer's Report:

- A. WSHIP Financials – January 2023 (ACTION):** Jeremy Diehl presented the WSHIP Financials for January 2023 included in the meeting materials.

MOTION: It was moved and seconded to accept the January 2023 WSHIP Financials as presented. The motion carried.

- B. 2023 Interim Assessment I (ACTION):** Jeremy Diehl recommended an Interim Assessment I in the amount of \$6 million.

MOTION: It was moved and seconded to approve the 2023 Interim I assessment in the amount of \$6 million. The motion carried.

- 6. Governance Committee Report:** Michael Dunlop updated the Board on the recent Governance Committee meetings. He noted the committee recommends that a Board retreat be held sometime in October 2023 at the Lodge at St. Edwards Park.

- A. Updates to Committee Charters (ACTION):** Ms. Becker reviewed the proposed updates to the Committee Charters included in the meeting materials.

MOTION: It was moved and seconded to approve the updates to the Committee Charters as presented. The motion carried.

- B. 2023/2024 Board Officer Nominations Status:** Ms. Becker advised that the Governance Committee will be making its officer recommendations for June 1, 2023 to May 31, 2024 at the May Board meeting. She asked Board members to let her know by the end of March if they would be interested in serving in an Officer position.

- 7. RFP Oversight Committee Report:** Mr. Hourigan advised that the committee met twice recently and approved a final RFP for Administrator that was released on February 15, 2023. He noted the committee will meet in May to evaluate the proposals and determine which bidder they will recommend be awarded the Administrator contract. A special Board meeting will be scheduled for mid-June to vote on the committee's recommendation.

- 8. Executive Committee Report:** Kristen Walter Wright updated the Board on the recent Executive Committee meetings.

Public Comment: No public comments were made.

9. Executive Session: No Executive Session was held.

Adjournment: The meeting adjourned at 10:10 a.m.

Next Meeting: Wednesday, May 10, 2023, 9:00 a.m. – 11:00 a.m.