

**Washington State Health Insurance Pool
Board Meeting Minutes (Approved 5-11-16)
Wednesday, March 9, 2016, 9:00 a.m. to 12:00 p.m.
Talaris Conference Center, Maple Room**

Board Members Present:

Shaun Koos, Chair	Alison Mondì	Sheela Tallman
Roger Bairstow (by telephone)	Scott Plack	Kristen Walter Wright
Jamie Clark	Mark Rose	
Lisa Matthews	Jason Siems	

Board Members Absent: Andi Bailey

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant
Anne Redman, Legal Counsel, Perkins Coie LLP

Guests:

BMI: Chad Somers and Michelle Beran (in person), Bernie Jamieson and Denise Wilkens (via telephone)
MedWatch: Sally-Ann Polson
Petro Leemhuis Vincent & Kane (via telephone): John Leemhuis

Audience Members:

Michael Dunlop, Evergreen Health Insurance Program
Wendy Galloway, Washington State Office of the Insurance Commissioner
Karen Laible, Fresenius Medical Care
Anthony Moore, Northwest Kidney Centers

The meeting was called to order by Chair Shaun Koos at 9:04 a.m.

1. **Introductions, Review Agenda.** Board members, staff, guests and members of the audience introduced themselves. No changes were made to the Agenda.
2. **Consent Agenda**
 - A. Minutes of January 13, 2016
 - B. 2016 Board Schedule and Work Plan

MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.

3. **Executive Director's Report:** Sharon Becker reviewed the Executive Director's Report included in the meeting materials. Discussion ensued regarding legislative bill ESHB 2340 that did not make it out of the Senate Ways & Means Committee this legislative session.
4. **Administrator's Report:** Chad Somers introduced himself, Michelle Beran and Sally-Ann Polson. He presented background information on Benefit Management, Inc., noting that they currently manage WSHIP and two other risk pools. BMI is now additionally working on bundled processing administration.

- A. Monthly Operations report – January 2016:** Ms. Beran reviewed the January 2016 Administrator’s Report and Operations Report included in the meeting materials. Discussion ensued.
- B. Enrollment Update:** Ms. Beran reviewed the February 2016 Plan and Age Distribution Summary included in the meeting materials.
- C. 2015 Yearly Operations Report:** Ms. Beran reviewed the 2015 Operations report included in the meeting materials. Discussion ensued.
- D. 2015 Care Management Report:** Ms. Polson presented the 2015 Care Management Report which was distributed at the meeting. Discussion ensued regarding new technology available in the form of FDA-approved wireless glucose device monitoring for diabetes management. Ms. Polson noted the considerable patient compliance when utilizing the device. This program will be referred to the Planning Committee for further evaluation of its potential use by WSHIP.

Public Comment: Anthony Moore commented that the new technological device is exciting news for patients with kidney disease. He is hopeful that it becomes more well-known and available to individuals on Medicare, too. Karen Laible commented that she echoes Mr. Moore’s comments, noting that it could make those already on dialysis much healthier.

(A break was held from 10:52 a.m. to 11:04 a.m.)

- 5. Executive Committee Report:** Mr. Koos provided an update on the February 8th and February 29th meetings of the Executive Committee.
 - A. Assessment Appeal:** Mr. Koos advised that UnitedHealthCare has submitted an assessment appeal requesting a refund of approximately \$1.5 million. The Executive Committee recommendation is to approve the refund with a 1% assessment penalty. Mr. Koos pointed out that the WSHIP financials reflect the refund. Discussion ensued.

MOTION: It was moved and seconded to approve refunding the UnitedHealthCare assessment overpayment with a reduction penalty of 1%. The motion carried, with Jamie Clark abstaining.

- B. Line of Credit Renewal:** Mr. Koos advised that the Line of Credit with KeyBank will be renewed effective March 31st with the same amount and same terms as last year.
 - C. Board Policy Agenda Update:** Mr. Koos invited questions and comments regarding any observations of the legislative session. Comments and suggestions for the next legislative session included (1) having the Board consider raising some broader policy issues (2) educating the legislature on WSHIP, with specific emphasis on how WSHIP is funded; and (3) meeting with legislators in the fall prior to the session and, in particular, meeting with them in their own districts. Discussion ensued. The consensus is to discuss options further at the upcoming Board retreat.
- 6. Treasurer’s Report:** Scott Plack pointed out highlights of the Treasurer’s Report included in the meeting materials.
 - A. January 2016 WSHIP Financials:** Denise Wilkens reviewed the January 2016 WSHIP Financials included in the meeting materials, and provided some updates for February. Discussion ensued. WSHIP’s actuary, Liz Leif, will be asked to provide updated projections for the May Board

meeting.

MOTION: It was moved and seconded to accept the 2016 WSHIP Treasurer's Report and Financials as presented. The motion carried.

- B. 2016 Interim Assessment I:** Ms. Wilkens presented the \$12 million assessment request for interim I.

MOTION: It was moved and seconded to approve the 2016 Interim Assessment I in the amount of \$12 million as presented. The motion carried.

- C. 2015 Audited Financials:** John Leemhuis reviewed the 2015 audited financials and SAS 114 and 115 letters included in the Board's meeting materials. He advised that Michael Barton, an associate from his office, was also on the phone. He advised the areas of audit emphasis and noted the audit was clean with no adjustments being proposed or passed. He confirmed that his firm, Petrow Leemhuis Vincent & Kane, is independent of WSHIP and BMI. A letter will be issued indicating that no material deficiencies or weaknesses were detected in control. He further advised that the audited financials and Form 990 do not include PCIP-WA. He commended BMI for their great work.
- D. Form 990:** John Leemhuis reviewed the 2015 Form 990 included in the Board's meeting materials. The return will be e-filed. Mr. Koos thanked him for his thorough work and understandable information he provides every year, and he thanked staff and BMI for a clean audit, noting that Mr. Leemhuis' findings year after year that good controls and processes are in place is reassuring.

(John Leemhuis exited the meeting at 11:45 a.m.)

- 7. Governance Committee Report:** Lisa Matthews provided an update on the Governance committee's meeting of February 29, 2016.

- A. Board Officer nominations status:** Jason Siems advised that the Governance Committee has designated an ad hoc nominating committee to solicit and submit its recommendations for nominees to the full Board. He asked Board members to review the summary of Board officer positions and descriptions included in their binders and welcomed nominations from anyone on the Board who might be interested in serving in an officer capacity. He further noted that staff is thorough in its support of the workload necessary in performing an officer function. Once nominations have been received, the committee will meet to bring forward its recommendations at the May Board meeting, at which time additional nominations will also be accepted.
- B. Board Retreat Planning:** Ms. Becker reviewed a preview of the 2016 WSHIP Board Retreat included in the Board materials only. She welcomed feedback. Discussion ensued. The retreat will take place on Friday, April 29th, at the same location as the previous year.
- C. Updates to Conflict of Interest Forms:** Ms. Becker reviewed the Conflict of Interest forms included in the meeting materials, noting the recommendation of only a minor change of removing PCIP-WA.

MOTION: It was moved and seconded to approve the changes to the Conflict of Interest forms as presented. The motion carried.

8. Executive Session: No executive session was held.

Adjournment: The meeting adjourned at 11:55 a.m.

Next Meeting: Wednesday, May 11, 2016, from 9:00 a.m. – 11:30 a.m. in the Maple Room of the Talaris Conference Center, Seattle, WA.