

**Washington State Health Insurance Pool
Board Meeting FINAL Minutes (Approved 6-14-23)
Wednesday, May 10, 2023, 9:00 a.m. to 11:00 a.m.
By Virtual Zoom meeting**

Board Members Present:

Kristen Walter Wright, Chair
Tracy Bos

Jim Dixon
Michael Dunlop

Halee Heath
Karen Lewis Smith

Board Members Absent:

Dr. Rick Hourigan
Mark Rose
Sheela Tallman

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant

Guests:

ValueHealth Benefit Administrators (VHBA): Jeremy Diehl
Express Scripts: Justin Rickerson
First Choice Health: Jamie Sebek
Leif Associates, Inc.: Liz Leif, FSA
MedWatch: Caryn Rasnick
Perkins Coie: Anne Redman
Sikich: Michael Barton

Members of the Public:

Drew Oliveira, Washington Health Alliance

Kristen Walter Wright, Chair, called the meeting to order at 9:01 a.m. The meeting was conducted in a virtual Zoom meeting.

- 1. Introductions, Review Agenda:** Anita Wuellner called roll. No changes were made to the Agenda. Ms. Walter Wright noted that a quorum was not met as required by WSHIP's bylaws for the Board to take action. Following the meeting, Perkins Coie will circulate through DocuSign a form of written consent to the Board members to approve action taken at the meeting. When the consent is completely signed, the action items will be approved.
- 2. Consent Agenda (ACTION):**
 - A. Minutes of March 8, 2023 in the form circulated to Board members prior to the meeting.**
 - B. 2023 Board Schedule and Work Plan included in the meeting materials.**

MOTION: It was moved and seconded to approve the Consent Agenda. The motion was subsequently approved via written consent.

3. **Executive Director's Report:** Sharon Becker reviewed her Executive Director's Report included in the meeting materials.

4. **Administrator's Report:**

A. **WSHIP Dashboard – March 2023:** Jeremy Diehl reviewed the March 2023 Dashboard included in the meeting materials. Discussion ensued.

B. **2022 Care Management Report:** Caryn Rasnick from Medwatch presented a 2022 care management activity report reviewing utilization, case and disease management services for WSHIP's non-Medicare population. Discussion ensued.

(Ms. Rasnick exited the meeting)

5. **Treasurer's Report:**

A. **WSHIP Financials – March 2023 (ACTION):** Jeremy Diehl presented the WSHIP Financials for March 2023 included in the meeting materials.

MOTION: It was moved and seconded to accept the March 2023 WSHIP Financials included in the meeting materials. The motion was subsequently approved via written consent.

B. **2023 Interim Assessment II (in July) (ACTION):** Jeremy Diehl recommended an Interim Assessment II in the amount of \$4 million.

MOTION: It was moved and seconded to approve the 2023 Interim II assessment in the amount of \$4 million. The motion was subsequently approved via written consent.

C. **2022 Audited Financials:** Michael Barton of Sikich presented a review of WSHIP's 2022 audited financials, noting the Executive Committee approved them at their meeting on May 2, 2023. He also reviewed a report to the Board.

(Michael Barton exited the meeting)

6. **Governance Committee Report:** Michael Dunlop updated the Board on the recent Governance Committee meeting, noting a Board retreat will be held in October 2023 at the Lodge at St. Edwards. Summaries of Individual Board Member evaluations and a summary of the Full-Board Evaluations was reviewed and, as a result, it was decided that the Board Orientation materials will be sent annually to all Board members as a refresher.

A. **Member Plan Meeting – Board Election Results:** Ms. Becker advised that immediately prior to today's Board meeting, a member plan meeting was held. Sheela Tallman, representative for Class A, Position 7, disability/stop loss members was re-elected for a term ending on May 31, 2026; and Karen Lewis Smith, representative for Class C, Position 9, HMOs was re-elected to finish the term ending May 31, 2025.

B. **Board Officer Nomination Recommendations (ACTION):** Ms. Becker submitted the committee's recommendations for Board officers as follows: Kristen Walter Wright, Chair; Michael Dunlop, Vice

Chair; and Sheela Tallman, Secretary/Treasurer.

MOTION: It was moved and seconded to approve the officer elections of Kristen Walter Wright as Board Chair, Michael Dunlop as Vice Chair and Sheela Tallman as Secretary/Treasurer for the upcoming June 1, 2023 through May 31, 2024 term. The motion was subsequently approved via written consent.

- 7. Planning Committee Report:** Tracy Bos advised that the committee reviewed the Planning Committee Charter and decided it will refresh a portion of the language at the next annual review regarding identifying opportunities to increase awareness of WSHIP within the community since it is no longer relevant. The Medwatch report was presented at the committee meeting with additional input included in the Board's report provided today. A summary of WSHIP's plan policies and Benefit Management activities was reviewed with a decision to make no changes for 2024.
- 8. Executive Committee Report:** Kristen Walter Wright advised that at the recent Executive Committee meeting, the Rate Setting Principles were reviewed and the committee agreed that no changes be made for 2024.

Public Comment: No public comments were made.

- 9. Executive Session:** No Executive Session was held.

Adjournment: The meeting adjourned at 10:07 a.m.

Next Meeting: Wednesday, June 14, 2023, 9:00 a.m. – 10:00 a.m.