

**Washington State Health Insurance Pool  
Board Meeting FINAL Minutes (Approved 9-27-23)  
Wednesday, June 14, 2023, 9:00 a.m. to 10:00 a.m.  
By Virtual Zoom meeting**

**Board Members Present:**

Kristen Walter Wright, Chair	Jim Dixon	Sheela Tallman
Tracy Bos	Michael Dunlop	Keith Wallace
Todd Dixon	Rick Hourigan MD	

**Board Members Absent:**

Karen Lewis Smith

**Also Present:**

Sharon Becker, WSHIP Executive Director  
Anita Wuellner, WSHIP Executive Assistant

**Guests:**

Leif Associates Inc.: Liz Leif  
Perkins Coie: Anne Redman  
Zvara Consulting: Sydney Smith Zvara

**Members of the Public:**

None

Kristen Walter Wright, Chair, called the meeting to order at 9:02 a.m. The meeting was conducted in a virtual Zoom meeting.

1. **Introductions, Review Agenda:** Anita Wuellner called roll. No changes were made to the Agenda.
2. **Consent Agenda (ACTION):**
  - A. **Minutes of May 10, 2023**
  - B. **2023 Board Schedule and Work Plan included in the meeting materials.**

**MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.**

3. **RFP Oversight Committee Report – Administrative Services:** Ms. Walter Wright advised that the Board would move into Executive Session to review the proposals and recommendation of the RFP Oversight Committee for the RFP issued in February 2023 for administrative and care management services.

(At 9:04 a.m. Board members were placed in a break-out room.)

4. **Executive Session:** An Executive session was held.

(At 9:31 a.m. Board members returned to the open session meeting.)

5. **RFP Oversight Committee Report – Recommendation for Administrator (ACTION):**

**MOTION: It was moved and seconded to select ValueHealth Benefit Administrators for administrative and care management services effective January 1, 2024. The motion carried.**

**Public Comment:** No public comments were made.

**Adjournment:** The meeting adjourned at 9:34 a.m.

**Next Meeting:** Wednesday, September 27, 2023, 9:00 a.m. – 11:00 a.m.