

JANUARY / FEBRUARY Board Meeting: January 11, 2023

Standing Activities		Responsible	Projects	Responsible
S1.	Approve 2023 Board Schedule and Work Plan	Board	P1. Begin RFP process for Administrator	EC / RFP Com
S2.	Approve 2023 Budget	Board		
S3.	Survey Member Plans for 12/31 enrollment (due 3/1)	OIC		
S4.	Legislative session begins; monitor & testify as needed; continue communication activities (ongoing activity)	ED / Board		
S5.	Recommend Board officer nominations	Gov Com		
Notes: Vendors: First Choice Health Network				

MARCH / APRIL Board Meeting: March 8, 2023

Standing Activities		Responsible	Projects	Responsible
S6.	Initiate Board election process and Governor appointments	ED / Admin	P1. Review responses to Administrator RFP	EC / RFP Com
S7.	Review 2022 Operating Report & Care Management Report	Board		
S8.	Review 2022 Audited Financial Statements & 990	Board		
S9.	Approve Interim Assessment I (March Assessment)	Board / Admin		
S10.	Send carriers prelim. projections for 2024 assessments (4/1)	Board / Admin		
S11.	Submit Health Annual Statement to OIC (5/1)	ED		
Notes: Terms expiring in 2023 – By election #7 (Sheela Tallman), #9 (Karen Lewis Smith); By Governor appointment #3 (Jim Dixson), #8 (Mark Rose) Vendors: BML				

MAY / JUNE / JULY Board Meetings: May 10, 2023 & June TBD, 2023

Standing Activities		Responsible	Projects	Responsible
S12.	Annual Member Plan Meeting and Elections (Positions 7 & 9)	ED / Admin	P1. Select Successful Bidder for Administrator	Board
S13.	Board Governor appointment (Positions 3 & 8)	Governor	P2. Begin planning Board retreat	Gov Com
S14.	Elect Board officers	Board		
S15.	Provide Annual Report to policymakers & stakeholders	ED / Chair		
S16.	Review plan policies and benefit management activities	Planning Com		
S17.	Complete individual & full Board member evaluations	Gov Com		
S18.	Evaluate the need/potential timing for a Board Retreat	Gov Com		
S19.	Issue Annual Conflict of Interest Statements	ED		
S20.	Approve Interim Assessment II (July Assessment)	Board / Admin		
Notes: Vendors: Auditor				

AUGUST / SEPTEMBER / OCTOBER Board Meeting: September 27, 2023

Standing Activities		Responsible	Projects		Responsible
S21.	Review preliminary 2024 rates (August)	EC	P2.	Board Retreat	Board
S22.	Assess need for 2024 Policy Agenda; draft, if indicated	EC			
S23.	Approve 2023 Auditor engagement letter	EC			
S24.	File 2024 benefit contracts and forms with OIC (August)	Admin / Leif			
S25.	Report PMPM costs to OIC (Sept)	ED			
S26.	Approve 2024 rates (Sept)	Board			
S27.	Initiate 2024 Assessment process	Admin / OIC			
S28.	Conduct 2024 Medicare Advantage Study (Reasonable Choice)	ED / Leif			
<i>Notes:</i>					
<i>Vendors: Leif Associates</i>					

NOVEMBER / DECEMBER Board Meeting: November 8, 2023

Standing Activities		Responsible	Projects		Responsible
S29.	Review 2024 Medicare Advantage Study	Board			
S30.	Approve Interim Assessment III (November) & True-Up	Board/Admin			
S31.	Approve Draft 2024 Policy Agenda, if indicated	Board			
S32.	Review preliminary 2024 Board Schedule & Work Plan	Board			
S33.	Review preliminary 2024 Budget	Board			
S34.	Initiate process for ED performance and salary review	EC			
S35.	Evaluate vendors, determine if RFPs are warranted	EC / Planning			
<i>Notes:</i>					
<i>Vendors: Express Scripts, Leif Associates</i>					