

**Washington State Health Insurance Pool
Board Meeting Minutes (Approved 11-8-17)
Wednesday, September 27, 2017, 9:00 a.m. to 12:00 p.m.
Talaris Conference Center, Maple Room**

Board Members Present:

Kristen Walter Wright, Chair	Kristy Hogue (by phone)	Sheela Tallman
Andi Bailey	Shaun Koos	Barbie Wood
Roger Bairstow	Alison Mondt	
AnnaLisa Gellermann	Mark Rose	

Board Members Absent: Lisa Matthews

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant
Anne Redman, Legal Counsel, Perkins Coie LLP

Guests:

BMI: Debbie McCormick and Shannon Wolf; (by phone) Bernie Jamieson
Leif Associates: Liz Leif
Zvara Consulting: Sydney Smith Zvara

Audience Members:

Michael Dunlop, Evergreen Health Insurance Program
Anthony Moore, Northwest Kidney Centers

The meeting was called to order by Chair Kristen Walter Wright at 9:00 a.m.

1. **Introductions, Review Agenda.** Board members, staff, guests and members of the audience introduced themselves. New Board members Kristy Hogue and Barbie Wood were welcomed to WSHIP. No changes were made to the Agenda.
2. **Consent Agenda (ACTION)**
 - A. **Minutes of May 10, 2017**
 - B. **2017 Board Schedule and Work Plan**

MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.

3. **Executive Director's Report:** Sharon Becker reviewed her Executive Director's Report included in the meeting materials. Additionally, she provided an update on the Health Benefit Exchange's recent certification of Qualified Health Plans, noting that carriers were permitted to file two sets of rates for 2018 due to uncertainty regarding the continuation of federal Cost Sharing Reductions (CSRs). The approved rates for Exchange plans reflect an average increase of 24%. Approved rates for plans sold outside the Exchange are still pending. Discussion ensued.
4. **Administrator's Report:**
 - A. **Draft Template for New "Dashboard":** Debbie McCormick and Sydney Zvara presented a draft template for a new Dashboard Administrator's Report. Discussion ensued with suggestions for a

few additional minor enhancements.

B. July 2017 Operation's Report: The Administrator's Report and July 2017 Operation's Report were included in the meeting materials.

5. 2018 Board Meeting Schedule: Anita Wuellner presented the proposed 2018 Board Meeting Schedule, noting that no meeting is scheduled for July and the September meeting is late in the month to allow time for the OIC to approve carriers' rate filings, thereby allowing time for WSHIP's actuary to prepare and present WSHIP's rates. Board consensus is to accept the 2018 Board meeting schedule as presented.

6. Treasurer's Report:

A. July 2017 WSHIP Financials (ACTION): Kristen Walter Wright noted that she has been serving as acting Treasurer since Scott Plack's resignation from the WSHIP Board in August. Bernie Jamieson reviewed the July 2017 WSHIP Financials included in the meeting materials. Discussion ensued.

MOTION: It was moved and seconded to accept the July 2017 WSHIP Financials as presented. The motion carried.

B. 2018 Forecast: Mr. Jamieson reviewed the 2018 Forecast included in the meeting materials, noting it includes data from updated projections provided by Liz Leif. Discussion ensued.

7. 2018 WSHIP Rates:

A. Review WSHIP Rate-setting Principles: The WSHIP Rate-setting Principles were included in the meeting materials as reference. Ms. Becker advised that the Board recently reviewed and reaproved them with no changes. The Board was offered an opportunity to make suggestions for changes, of which there were none.

B. 2018 WSHIP Rates (ACTION): Approved market rates were not available in time for WSHIP's actuary to develop WSHIP's rates. A special Board meeting will be held at a later date for this Action item.

Ms. Leif reviewed her Preliminary Calculation of 2018 WSHIP Rates included in the meeting materials that was prepared in August 2017. She reiterated that the carriers were permitted to file two sets of rates as Ms. Becker indicated earlier. Discussion ensued. Board consensus is to develop WSHIP's rates based on the lower rates approved for the carriers for the market's November 1 open enrollment that assume CSRs are funded. If CSR's are discontinued during the 2018 plan year and the carriers' higher rates are implemented, then the issue will be revisited. Ms. Leif also noted that federal changes have been made to the age slope for child rates which all carriers were required to implement for 2018.

Public Comment: None.

(A break was taken from 10:08 a.m. to 10:21 a.m.)

8. **OIC Market Stability Initiative—AnnaLisa Gellermann:** AnnaLisa Gellermann presented an overview of the OIC’s Market Stability Initiative for 2019. Discussion ensued.
9. **Governance Committee Report:** Shaun Koos updated the Board on the July 24th and September 22nd committee meetings.
 - A. **Mid-term Elections of Kristy Hogue and Barbie Wood:** Mr. Koos welcomed Kristy Hogue and Barbie Wood, advising that they were recently elected to fill the vacant positions of Jamie Clark and Scott Plack, respectively.
 - B. **Mid-term Board Officer Election—Treasurer Position (ACTION):** Mr. Koos advised that Sheela Tallman has offered to fill the Treasurer position that has become vacant with Scott Plack’s resignation from the Board. Ms. Walter Wright called for additional nominations, of which there were none.

MOTION: It was moved and seconded to elect Sheela Tallman to the Board Officer position of Treasurer. The motion carried.

- C. **Update on Board Evaluations:** The committee reviewed individual Board member evaluations which will be sent to each Board member. Everyone’s scores were favorable. The committee also reviewed the full Board evaluations in the Board binders. The overall performance average of 4.4 out of 5.0 was 1/10th of a point higher than last year.
 - D. **Draft Board Retreat Agenda:** A Board retreat will be held on October 20th. Sydney Zvara has been engaged to facilitate this year’s retreat. Ms. Zvara reviewed the draft Retreat Agenda included in the meeting materials.
10. **Executive Committee Report:** Ms. Walter Wright updated the Board on the July 24th and August 9th committee meetings.
 - A. **2017 Auditor Engagement:** The 2017 Auditor Engagement letter from Petrow Leemhuis Vincent & Kane was approved.
 - B. **Express Scripts Audit:** Ms. Becker advised that the Express Scripts audit was completed, noting that overall findings were very positive.
 - C. **2018 Policy Agenda Planning:** Ms. Walter Wright advised the committee did not begin its 2018 policy agenda planning due to all of the unknowns but will discuss this again at its next meeting.

(Staff, guests and audience members, except Anne Redman, exited the meeting at 11:47 a.m.)

11. **Executive Session – Human Resources Matter:** The Board met for an executive session to discuss a human resources matter.

Adjournment: The meeting adjourned at 12:18 p.m.

Next Meeting: Wednesday, November 8, 2017, from 9:00 a.m. – 12:00 p.m. in the Maple Room of the Talaris Conference Center, Seattle, WA.