

**Washington State Health Insurance Pool
Board Meeting DRAFT Minutes
Wednesday, September 28, 2022, 9:00 a.m. to 11:00 a.m.
By Virtual Zoom meeting**

Board Members Present:

Kristen Walter Wright, Chair
Tracy Bos
Jim Dixon

Michael Dunlop
Dr. Rick Hourigan
Karen Lewis Smith

Molly Nollette
Mark Rose
Sheela Tallman

Board Members Absent:

Halee Heath

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant

Guests:

BML: Jeremy Diehl, Neil Ochs and Shannon Wolf
Express Scripts: Trish Burke, Justin Rickerson and Charles Yuk
First Choice Health: Jamie Sebek
Leif Associates, Inc.: Liz Leif, FSA
Perkins Coie: Anne Redman
Pharmaceutical Strategies Group: Beth Hebert Silvia, Jared Tate, Nate Karnitz and Kristy Scheinfeldt
Washington State Health Benefit Exchange: Joan Altman and Thea Byrd
Zvara Consulting: Sydney Smith Zvara

Members of the Public:

None

The meeting was called to order by Chair Kristen Walter Wright at 9:04 a.m.

1. **Introductions, Review Agenda:** Roll was called. No changes were made to the Agenda.
2. **Consent Agenda (ACTION):**
 - A. **Minutes of May 11, 2022**
 - B. **2022 Board Schedule and Work Plan**

MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.

3. **Executive Director's Report:** Sharon Becker reviewed her Executive Director's report included in the meeting materials.
 - A. **2023 Board Meeting Schedule:** The 2023 Board Meeting Schedule was included in the meeting materials.
4. **Administrator's Report:** Neil Ochs informed the Board that Benefit Management is rebranding to the name ValueHealth Benefit Administrators, noting that there is no impact to WSHIP and its enrollees.

- A. **WSHIP Dashboard – July 2022:** Neil Ochs reviewed the July 2022 Dashboard included in the meeting materials. Discussion ensued.

5. Treasurer’s Report:

- A. **WSHIP Financials – July 2022:** Jeremy Diehl presented the WSHIP Financials for July 2022 included in the meeting materials. Discussion ensued.

MOTION: It was moved and seconded to accept the July 22 WSHIP Financials as presented. The motion carried.

- B. **2023 Forecast:** Jeremy Diehl reviewed the first draft of the 2023 Forecast included in the meeting materials, noting that it will continue to be updated through year-end 2022.

- 6. **2023 WSHIP Rates:** Liz Leif reviewed her Memorandum of Proposed 2023 WSHIP Rates included in the meeting materials. It was pointed out that although seven carriers did participate in the Health Care Authority’s public option procurement, only three were selected: Community Health, Coordinated Care and Lifewise. With this new information, Ms. Leif indicated this would not impact her calculations.

MOTION: It was moved and seconded to approve the 2023 WSHIP Rates as presented. The motion carried.

- 7. **Washington Health Benefit Exchange Update – Joan Altman, Director of Government Affairs & Strategic Partnerships at Health Benefit Exchange:** Joan Altman presented an overview of Washington’s Federal Section 1332 Waiver utilizing the PowerPoint included in the meeting materials.

8. Governance Committee Report:

- A. **Board Retreat:** Michael Dunlop thanked Board members for their responses to the Covid protocols survey and noted that everyone is comfortable with meeting in person. The committee will meet again prior to the retreat to finalize their recommendations. He advised that we are working to provide a virtual option in the event anyone cannot attend in person. Sydney Smith Zvara will facilitate the retreat. Ms. Becker noted the theme of the retreat is strategic planning for WSHIP’s future. Discussion ensued.

- 9. **Executive Committee Report:** Ms. Walter Wright provided an update on the two meetings that occurred since the last Board meeting.

- A. **Update/Refresher on WSHIP’s Executive Director Succession Plan:** Ms. Becker reviewed proposed changes to the plan included in the meeting materials, noting this plan was initially approved by the Board in 2016.

MOTION: It was moved and seconded to approve the changes to the WSHIP Executive Director Succession Plan as presented. The motion carried.

- B. **2022 Auditor Engagement Letters:** Ms. Walter Wright advised the committee approved the WSHIP 2022 Auditor Engagement Letters from Michael Barton.

- C. **2023 Board Policy Agenda Planning:** The 2023 Policy Agenda will follow the same format as the 2022 policy agenda. It will be further discussed at the upcoming Board retreat.

Public Comment: No public comments were made.

(At 10:49 a.m., Board members, Anne Redman, Sharon Becker, Neil Ochs and Pharmaceutical Strategies Group guests were placed in a break-out room.)

10. Executive Session: An Executive Session was held regarding a contract matter.

(At 11:11 a.m., the break-out room closed and attendees rejoined the public meeting.)

MOTION: It was moved and seconded to accept the enhanced pricing offer from Express Scripts for 2023/2024. The motion carried.

(Richard Hourigan MD abstained from the vote.)

Adjournment: The meeting adjourned at 11:12 a.m.

Next Meeting: Wednesday, November 9, 2022, 9:00 a.m. – 11:00 a.m.