

**Washington State Health Insurance Pool**  
**FINAL Board Meeting Minutes (Approved 5-12-21)**  
**Wednesday, March 10, 2021, 9:00 a.m. to 11:00 a.m.**  
**By Virtual Zoom meeting**

**Board Members Present:**

Kristen Walter Wright, Chair	Rick Hourigan MD	Molly Nollette (OIC)
Cary Ancheta	Sarah Kwiatkowski	Mark Rose
Bill Ely	Alison Mondì	Sheela Tallman

**Board Members Absent:**

None

**Also Present:**

Sharon Becker, WSHIP Executive Director  
Anita Wuellner, WSHIP Executive Assistant

**Guests:**

BML: Kendra Kaiser, Neil Ochs, Shannon Wolf and Greg Woodyard  
Express Scripts: Tom Kiesel  
Leif Associates: Liz Leif  
MedWatch: Valerie Limpus and Kim Rutherford  
Perkins Coie: Anne Redman  
Zvara Consulting: Sydney Smith Zvara

**Members of the Public:**

None

The meeting was called to order by Chair Kristen Walter Wright at 9:03 a.m.

1. **Introductions, Review Agenda:** Roll was called. No changes were made to the Agenda.
2. **Consent Agenda (ACTION):**
  - A. **Minutes of January 13, 2021**
  - B. **2021 Board Schedule and Work Plan**

**MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.**

3. **Executive Director's Report:** Ms. Becker reviewed her Executive Director's report included in the meeting materials.
4. **Administrator's Report**
  - A. **WSHIP Dashboard – January 2021:** Shannon Wolf reviewed the January 2021 Dashboard included in the meeting materials.
  - B. **2020 Yearly Operating Report:** Ms. Wolf reviewed the 2020 Yearly Operating Report included in the meeting materials.

- C. **2020 Care Management Report:** Kim Rutherford reviewed the 2020 Care Management Report included in the meeting materials.

**5. Treasurer's Report:**

- A. **WSHIP Financials – January 2021:** Greg Woodyard presented the WSHIP Financials for January 2021 included in the meeting materials.

**MOTION: It was moved and seconded to accept the January 2021 WSHIP Financials as presented. The motion carried.**

- B. **2021 Interim Assessment I:**

**MOTION: It was moved and seconded to approve the 2021 Interim I assessment in the amount of \$8.5 million. The motion carried**

**6. Governance Committee Report:** Cary Ancheta updated the Board on the recent Governance Committee meeting.

- A. **2021/2022 Board Officer Nomination Status:** The committee would like to appoint a Nominating Committee comprised of Molly Nollette, one Board member elected by carriers, and Ms. Ancheta. Ms. Walter Wright has advised she is willing to be nominated for another year as Board Chair and she will recuse herself from being on the Nominating Committee. Ms. Ancheta asked if anyone would like to be nominated for an officer position for the June 1<sup>st</sup>, 2021 through May 31<sup>st</sup>, 2022 term to let Sharon Becker know by March 30<sup>th</sup>.
- B. **Board Retreat Planning:** The committee recommends holding a virtual retreat in late September and prefers two half days.

**7. Executive Committee Report:** Ms. Walter Wright updated the Board on the recent Executive Committee meetings, noting they reviewed the draft audited financial statement and Form 990 with Michael Barton. He is waiting for some additional information from BML before finalizing his audit and anticipates presenting finalized statements to the Executive Committee in April, and to the full Board at the May Board meeting.

- A. **Line of Credit Renewal:** Ms. Walter Wright advised that the committee approved renewal of the \$5 million line of credit.

**8. Legislative Update:** Sydney Smith Zvara reviewed the Legislative Update Report included in the meeting materials. Discussion ensued.

**Public Comment:** None.

**9. Executive Session:** An executive session was not held.

**Adjournment:** The meeting adjourned at 9:51 a.m.

**Next Meeting:** Wednesday, May 12, 2021, 9:00 a.m. – 11:00 a.m.