

**Washington State Health Insurance Pool
FINAL Board Meeting Minutes (Approved 9-28-22)
Wednesday, May 11, 2022, 9:00 a.m. to 11:00 a.m.
By Virtual Zoom meeting**

Board Members Present:

Kristen Walter Wright, Chair	Cary Ancheta	Rick Hourigan MD
Mark Rose, Vice Chair	Jim Dixon	Molly Nollette (OIC)
Bill Ely, Secretary/Treasurer	Michael Dunlop	Sheela Tallman

Board Members Absent:

Tracy Bos

Also Present:

Sharon Becker, WSHIP Executive Director
Anita Wuellner, WSHIP Executive Assistant

Guests:

BML: Jeremy Diehl, Neil Ochs and Shannon Wolf
Express Scripts: Trish Burke and Justin Rickerson
First Choice Health: George Harper and Jamie Sebek
Leif Associates, Inc.: Liz Leif, FSA
Perkins Coie: Anne Redman
PetrowKaneLeemhuis: Michael Barton
Zvara Consulting: Sydney Smith Zvara

Members of the Public:

Mike Stevens, Health Alliance NW

The meeting was called to order by Chair Kristen Walter Wright at 9:03 a.m.

1. **Introductions, Review Agenda:** Roll was called. No changes were made to the Agenda.
2. **Consent Agenda (ACTION):**
 - A. **Minutes of March 9, 2022**
 - B. **2022 Board Schedule and Work Plan**

MOTION: It was moved and seconded to approve the Consent Agenda. The motion carried.

3. **Executive Director's Report:** Sharon Becker reviewed her Executive Director's report included in the meeting materials. Molly Nollette provided information about the timing of the actuarial study to be conducted by the OIC regarding Medicare Supplemental plans, noting the RFP has been posted.
4. **Governance Committee Report:**
 - A. **Member Plan Meeting – Board Election Results:** Ms. Becker announced that Bill Ely was elected to the Class C, Position 9 director position representing Health Maintenance Organizations (HMO) and Tracy Bos was elected to the Class B, Position 2 director position representing Health Care Service Contractors.

- B. Board Officer Nomination Recommendations and Election:** Cary Ancheta presented the Governance Committee's recommendations for Board Officers for the June 1, 2022 to May 31, 2023 term as follows: Kristen Walter Wright as Chair, Mark Rose as Vice-Chair, and Sheela Tallman as Secretary/Treasurer. There being no additional nominations, the Board made the following motion:

MOTION: It was moved and seconded to approve the officer elections of Kristen Walter Wright as Board Chair, Mark Rose as Vice Chair and Sheela Tallman as Secretary/Treasurer for the June 1, 2022 through May 31, 2023 term. The motion carried.

- C. Updates to Conflict of Interest Form:** Ms. Ancheta presented the redlined changes to the Director, Officer and Employee Conflict of Interest form that are recommended by Anne Redman.

MOTION: It was moved and seconded to accept the changes to the Director, Officer and Employee Conflict of Interest form as presented. The motion carried.

- D. Board Retreat:** Anita Wuellner advised the committee recommends a retreat be held at Alderbrook Resort from Thursday evening, October 27th through Friday, October 28th, 2022. A contingency plan will be put in place to hold the retreat virtually if public health guidelines necessitate.

5. Treasurer's Report:

- A. WSHIP Financials – March 2022:** Jeremy Diehl presented the WSHIP Financials for March 2022 included in the meeting materials. Discussion ensued.

MOTION: It was moved and seconded to accept the March 22 WSHIP Financials as presented. The motion carried.

- B. Interim Assessment II – (in July):** Mr. Diehl recommended a 2022 Interim Assessment II of \$5 million.

MOTION: It was moved and seconded to approve the 2022 Interim Assessment II in the amount of \$5 million. The motion carried.

- C. 2021 Audited Financials:** Michael Barton reviewed the 2021 Audited Financials included in the meeting materials.

- D. Form 990:** Mr. Barton summarized the Form 990, noting it has been electronically filed.

(Michael Barton exited the meeting at 9:40 a.m.)

6. Administrator's Report:

- A. WSHIP Dashboard – March 2022:** Neil Ochs reviewed the March 2022 Dashboard included in the meeting materials. Discussion ensued.

- B. BML Rebranding to ValueHealth Benefit Administrators (VHBA):** No report.

7. Planning Committee Report:

A. Review of Reasonable Choice Definition: Liz Leif and Sharon Becker reviewed the reasonable choice definition project included in the meeting materials. The committee consensus is that market conditions have not changed significantly enough to warrant a change in the definition of reasonable choice at this time. Mr. Ely commented that continued periodic review of the definition is recommended, and the committee suggests that the topic of WSHIP eligibility in a changing marketplace be explored at the upcoming Board retreat.

8. Executive Committee Report: Ms. Walter Wright provided an update on the April 2022 Executive Committee meeting, noting the committee approved the WSHIP 2021 Audited Financials and Form 990. The Rate-Setting Principles were reviewed and no changes are recommended. The Executive Committee is recommending that WSHIP's meetings continue in a virtual format; however, they recommend the Board Retreat be held in person. Comment was made that meeting in person leads to more conversation and thought-sharing which is very valuable.

Public Comment: No public comments were made.

9. Executive Session: No executive session was held.

Adjournment: The meeting adjourned at 10:14 a.m.

Next Meeting: Wednesday, September 28, 2022, 9:00 a.m. – 11:00 a.m.