

Preliminary WSHIP 2018 General Board Schedule and Work Plan

Drafted 10-31-17

JANUARY / FEBRUARY Board Meeting: Jan 10, 2018

Standing Activities		Responsible	Projects		Responsible
S1.	Approve 2018 Board Schedule and Work Plan	Board	P1.	Market Stabilization Project Participation (as needed)	EC/ Planning
S2.	Approve 2018 Budget	Board	P2.	Begin Evaluation of Basic Plus Plan	Planning Com
S3.	Survey Member Plans for 12/31 enrollment (due 3/1)	OIC			
S4.	Legislative session begins; review & testify as needed	ED / Board			
S5.	Recommend Board officer nominations	Gov Com			

Notes:
Guests: First Choice Health Network

MARCH / APRIL Board Meeting: Mar 14, 2018

Standing Activities		Responsible	Projects		Responsible
S6.	Initiate Board election process and Governor appointments	ED / Admin	P1.	Market Stabilization Project Participation (as needed)	EC / Planning
S7.	Review 2017 Operating Report & Care Management Report	Board			
S8.	Review 2017 Audited Financial Statements & 990	Board			
S9.	Approve Interim Assessment I (March Assessment)	Board / Admin			
S10.	Send carriers prelim. projections for 2019 assessments (3/1)	Board / Admin			
S11.	Submit Health Annual Statement to OIC (by 5/1)	ED			

Notes: S6. Terms expiring in 2018 – By election #2 (Sheela), #7 (Kristy), #9 (Barbie) and #10 (Kristen); By Governor appointment #4 (Alison) and #6 (Roger)
Guests: BML, MedWatch, Auditor

MAY / JUNE / JULY Annual Meeting: May 9, 2018

Standing Activities		Responsible	Projects		Responsible
S12.	Annual Member Plan Meeting and Election (Positions 2,7,9,10)	ED / Admin	P1.	Market Stabilization Project Participation (as needed)	EC / Planning
S13.	Board Governor appointments (Positions 4 & 6)	Governor	P2.	Review Recommendations for Basic Plus Plan	Board
S14.	Elect Board officers	Board	P3.	Begin Planning Board Retreat	Gov Com
S15.	Provide Annual Report to policymakers & stakeholders	ED / Chair	P4.	Review Rate-setting Principles	Board
S16.	Review plan policies and benefit management activities; recommend updates if indicated	Planning Com			
S17.	Evaluate vendors; determine if RFPs are warranted	EC / Planning			
S18.	Issue Annual Conflict of Interest Statements	ED			
S19.	Approve Interim Assessment II (July Assessment)	Board / Admin			

Notes:
Guests: Express Scripts

AUGUST / SEPTEMBER / OCTOBER Board Meeting: Sept 26, 2018

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
S20.	Review preliminary 2019 rates (August)	EC	P1.	Market Stabilization Project Participation (as needed)	EC / Planning
S21.	File 2019 benefit contracts and forms with OIC (August)	Admin	P2.	Approve Recommendations for Basic Plus Plan	Board
S22.	Complete individual Board member evaluations	Gov Com	P3.	Board Retreat	Board
S23.	Conduct full-Board self-evaluation	Gov Com			
S24.	Evaluate the need/potential timing for a Board Retreat	Gov Com			
S25.	Initiate RFP process for vendor(s), if indicated	ED			
S26.	Initiate 2019 Assessment process	ED / OIC			
S27.	Report PMPM costs to OIC (Sept)	ED			
S28.	Approve 2019 rates (Sept)	Board			
S29.	Assess need for 2019 Policy Agenda; draft, if indicated	EC			
S30.	Approve 2018 Auditor engagement letters	EC			
S31.	Conduct Reasonable Choice Med Advantage Analysis	ED / Leif			
S32.	Begin process for ED performance and salary review	EC			
<i>Notes:</i>					
<i>Guests: Leif Associates</i>					

NOVEMBER / DECEMBER Board Meeting: Nov 14, 2018

<i>Standing Activities</i>		<i>Responsible</i>	<i>Projects</i>		<i>Responsible</i>
S33.	Approve Interim Assessment III (November) & True-Up	Board/Admin	P1.	Market Stabilization Project Participation (as needed)	EC / Planning
S34.	Review Draft 2019 Policy Agenda, if indicated	Board			
S35.	Review 2019 Medicare Advantage Study	Board			
S36.	Review preliminary 2019 Board Schedule & Work Plan	Board			
S37.	Review preliminary 2019 Budget	Board			
S38.	Complete ED performance and salary review	EC			
<i>Notes:</i>					
<i>Guests:</i>					