

Preliminary WSHIP 2019 General Board Schedule and Work Plan

Drafted 11-05-18

JANUARY / FEBRUARY Board Meeting: January 9, 2019

Standing Activities		Responsible	Projects	Responsible
S1.	Approve 2019 Board Schedule and Work Plan	Board	P1. Begin Evaluation of WSHIP's Medicare plans	Planning Com
S2.	Approve 2019 Budget	Board		
S3.	Survey Member Plans for 12/31 enrollment (due 3/1)	OIC		
S4.	Legislative session begins; review & testify as needed; continue outreach and communication activities	ED / Board		
S5.	Recommend Board officer nominations	Gov Com		
<i>Notes:</i>				
<i>Guests:</i>				

MARCH / APRIL Board Meeting: March 13, 2019

Standing Activities		Responsible	Projects	Responsible
S6.	Initiate Board election process and Governor appointments	ED / Admin	P1. Review Status of Medicare Plans Evaluation Project	Planning Com
S7.	Review 2018 Operating Report & Care Management Report	Board		
S8.	Review 2018 Audited Financial Statements & 990	Board		
S9.	Approve Interim Assessment I (March Assessment)	Board / Admin		
S10.	Send carriers prelim. projections for 2020 assessments (3/1)	Board / Admin		
S11.	Submit Health Annual Statement to OIC (by 5/1)	ED		
<i>Notes: S6. Terms expiring in 2019 – By election #9 (Bill Ely); By Governor appointment #1 (Shaun Koos) and #5 (Lisa Matthews)</i>				
<i>Guests: BML, MedWatch, Auditor</i>				

MAY / JUNE / JULY Annual Meeting: May 8, 2019

Standing Activities		Responsible	Projects	Responsible
S12.	Annual Member Plan Meeting and Election (Position 9)	ED / Admin	P1. Approve Recommendations for Medicare plans	Board
S13.	Board Governor appointments (Positions 1 & 5)	Governor	P2. Begin Planning Board Retreat	Gov Com
S14.	Elect Board officers	Board		
S15.	Provide Annual Report to policymakers & stakeholders	ED / Chair		
S16.	Review plan policies and benefit management activities; recommend updates if indicated	Planning Com		
S17.	Issue Annual Conflict of Interest Statements	ED		
S18.	Approve Interim Assessment II (July Assessment)	Board / Admin		
<i>Notes:</i>				

Guests:

AUGUST / SEPTEMBER / OCTOBER Board Meeting: September 25, 2019

Standing Activities		Responsible	Projects	Responsible
S19.	Review preliminary 2020 rates (August)	EC	P2. Board Retreat	Board
S20.	Assess need for 2020 Policy Agenda; draft, if indicated	EC		
S21.	Approve 2019 Auditor engagement letter	EC		
S22.	File 2020 benefit contracts and forms with OIC (August)	Admin / Leif		
S23.	Complete individual Board member evaluations	Gov Com		
S24.	Conduct full-Board self-evaluation	Gov Com		
S25.	Evaluate the need/potential timing for a Board Retreat	Gov Com		
S26.	Report PMPM costs to OIC (Sept)	ED		
S27.	Approve 2020 rates (Sept)	Board		
S28.	Evaluate vendors, determine if RFP's are warranted/required	EC / Planning		
S29.	Begin process for ED performance and salary review	EC		
S30.	Initiate 2020 Assessment process	Admin / OIC		
S31.	Conduct 2020 Medicare Advantage Study (Reasonable Choice)	ED / Leif		

Notes:

Guests: *Leif Associates, Express Scripts*

NOVEMBER / DECEMBER Board Meeting: November 13, 2019

Standing Activities		Responsible	Projects	Responsible
S32.	Review 2020 Medicare Advantage Study	Board		
S33.	Approve Interim Assessment III (November) & True-Up	Board/Admin		
S34.	Approve Draft 2020 Policy Agenda, if indicated	Board		
S35.	Review preliminary 2020 Board Schedule & Work Plan	Board		
S36.	Review preliminary 2020 Budget	Board		
S37.	Initiate vendor RFP development and process, if indicated	ED		
S38.	Complete ED performance and salary review	EC		

Notes:

Guests: *First Choice Health Network*